



Cottesmore St. Mary

Catholic Primary School

THE DIOCESE OF ARUNDEL AND BRIGHTON



Headteacher: Rachel Breen

Recording School Events

We stage numerous school events and, at Cottesmore St Mary, parents and carers are able to take photographs or videos. However, these cannot be used for anything other than their own personal and household use. To ensure we protect all members of the school community, when parents, carers, family and friends attend events and performances within the school, they should make every effort to adhere to the following:

- Make efforts to only show students and the school in a positive light;
- Not to take any photographs of students in inappropriate or embarrassing situations;
- Not to take any photographs of students in inappropriate state of dress;
- Not to take any photographs of accidents or injuries;
- Focus on the activity not the child;
- Not to take any photographs of any person with a "do not photo" instruction;
- Photos must not be shared on social media unless they have the permission of all the parents/carers of those in the image/recording;
- Photos and videos, of sports or any other events, with children from other schools cannot be taken. We do not have permission to take pictures or recordings that include children from other settings.

Agreed expectations of those recording school events

If I take photos or videos at school events, I will:

- make efforts to only show students and the school in a positive light
- not to take any photographs of students in inappropriate or embarrassing situations
- not to take any photographs of students in inappropriate states of dress
- not take photographs of accidents or injuries
- focus on the activity not the child
- not to take any photographs of any person with a "do not photo" instruction
- photos must not be shared on social media unless they have the permission of all the parents/carers of those in the image/recording
- photos and videos, of sports or any other events, with children from other schools cannot be taken. We do not have permission to take pictures or recordings that include children from other settings.

Signed: Parent / Carer

Print name: Date:

