



Cottesmore St. Mary

Catholic Primary School

THE DIOCESE OF ARUNDEL AND BRIGHTON



Headteacher: Rachel Breen

ParentPay

At Cottesmore St. Mary, we subscribe to an on-line payment system that allows you to make payments for trips, events, breakfast club and lunches in a very similar way to how you shop online for other items.

You simply select an item and follow the instructions to complete your payment. You can pay for multiple items during a single online session and if you have more than one child, you can merge each of your children's accounts into one. You will be able to see your balance when most convenient to you, pay for trips as they appear and keep an eye on your dinner money and meals taken.

The technology used is the highest internet security available. You will have a secure online account, which can be accessed with a unique user ID and password – these will be distributed to you when your child starts school in September and can be changed to something more meaningful to you.

For any parents / carers who do not wish to pay on-line, there is the option of having a Paypoint Card. For this method, you will need to order a card and then find your nearest authorised retailer. You can find a list of these on www.paypoint.co.uk. For each trip/event you will be issued with a bar-coded letter which you simply take along to the retailer and pay. For dinner money, you pay as much as you wish onto the card.

After school club fees will not be collected by the school, therefore you should pay these directly to the club leader.

For further information please visit www.parentpay.co.uk where you will find more useful information and feel free to contact the school office for further advice or if you have any problems using ParentPay.

Name:

Parent / Carer signed:

Date:

Parent / Carer's name (please print):.....

My preferred method of payment is

- 1. On-line using a credit or debit card (ParentPay)**
- 2. Cash at local store through Paypoint**

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