



# Cottesmore St. Mary

## Catholic Primary School

THE DIOCESE OF ARUNDEL AND BRIGHTON

Headteacher: Rachel Breen B.A. Hons.



8<sup>th</sup> September 2020

### Review / updates linked to children returning to school / being in school

Dear parents / carers

It has been a delight to welcome back children from Years 2 – 6 and we are looking forward to welcoming Year 1 tomorrow and Reception next week. We have received lots of positive feedback so we hope that your child has had an enjoyable start. It is a pleasure to have the whole school community back together and for things to be running so well.

As ever, we continue to review our plans so that we can offer the best for the children, and their families, whilst also doing all that we can support everyone's safety.

### Drop off and pick up

A reminder please to ideally drop your child at their gate and let them walk into school by themselves as the less adults on site the better. Obviously those with younger children, or children with specific needs, may not feel that this is appropriate and we will of course support the decision you make. This won't be possible at pick up so, at this time, we ask that adults ensure they follow social distancing rules and only stand on a 2m distanced floor marker, until their child is sent to them. A huge ask that this is kindly respected and supported by all. Similarly, outside the school gates, we again ask that you kindly respect everyone's safety and ensure that you socially distance at all times. A reminder that we ask families to not arrive before their allocated time slot for either drop off or pick up. Keeping to these time slots, means that we can ensure safer distancing for all on the playground as the space is less congested.

We also ask that families, who might be early for their time slot, wait in cars or, if on foot, much further down the road e.g. significantly away from the school gates. Therefore, nearby pavements can be kept clear which, in turn, will help to ensure the safety of all those passing. We also ask families not to congregate at a set space but to move along until they have adequate spacing. Ideally, please just arrive at the gate at your appropriate time.

We are hoping to offer a breakfast club, either next week or the week after, and more information will follow. In the meantime, please contact the office to record the fact that you will require a place. We are aiming to offer seven different breakfast clubs, one per bubble. We are aiming for these to all begin at 8am and predict that the cost will be approximately £3, which is similar to usual. We will write with further information regarding this later in the week. In the meantime, please do not send children into school early e.g. before their designated time as there will be no one available to supervise them.

Employers are expected to support these time changes and be flexible with what is expected of you but we do appreciate how hard it is.

To confirm, the times below are the only times that children, with possibly one adult, are able to enter the school premises for either drop off or collection. Please do not come to school before this time. If you have two children, they can arrive at the time of the earliest drop off and wait outside on a 2m marker.

We recently sent a Ping saying that we had decided to change the entrance for one Year 4, Year 5 and Year 6 class in order to avoid unnecessary cross over with Years 1 and 2. We are sticking with this for Years 5 and 6 but we have decided to revert back to the original gate for 4 St Francis. As we move forward, from time to time, there will be some elements of change as we will continually review what is taking place. However, please rest assured that we will do our best to keep you updated. A reminder that relevant letters can be found on the school website, under Current Updates, should you need

	<b>Reception</b>		<b>Years 1 and 5</b>			
	<b>Reception</b>		<b>Y1</b>	<b>Y5</b>		
<b>Drop off</b>	<b>9.00am -9.10am</b>		<b>8.30am - 8.40am</b>			
<b>Pick up</b>	<b>3.10pm - 3.20pm</b>		<b>2.40pm - 2.50pm</b>			
	<b>St Jude</b>	<b>St Christopher</b>	<b>1 St Cath</b>	<b>1 St Peter</b>	<b>5 St Cec</b>	<b>5 St Steph</b>
<b>Gate</b>	<b>Radinden Manor</b>		<b>Radinden Manor</b>		<b>Behind staff car park Upper Drive</b>	

	<b>Years 2 and 6</b>				<b>Years 3 and 4</b>			
	<b>Y2</b>		<b>Y6</b>		<b>Y3</b>		<b>Y4</b>	
<b>Drop off</b>	<b>8.40am - 8.50am</b>				<b>8.50am - 9am</b>			
<b>Pick up</b>	<b>2.50pm - 3.00pm</b>				<b>3pm - 3.10pm</b>			
	<b>2 St Claire</b>	<b>2 St Bern</b>	<b>6 St Martin</b>	<b>6 St Paul</b>	<b>3 St Joan</b>	<b>3 St Patrick</b>	<b>4 St And</b>	<b>4 St Francis</b>
<b>Gate</b>	<b>Radinden Manor</b>		<b>Behind staff car park Upper Drive</b>		<b>Radinden Manor</b>		<b>Behind staff car park Upper Drive</b>	<b>KS1 Upper Drive</b>

### Belongings

- We ask that children kindly refrain from bringing in a school rucksack unless walking or cycling to school. All children need to bring in is a lunchbox (if not having school meals), a water bottle and a snack – all of which can be carried into school.
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### Attendance and suspected cases

- If a child is unwell, for any reason, please record their absence via the StudyBug app as per usual school policy. We promote this method of absence recording but, should this be a problem, please call the school office between 8.30am and 9am or send an email.
- It is vital that any child showing symptoms of COVID-19, no matter how mild, must stay at home. These are a new continuous cough, a high temperature or a loss of, or change in, your normal senses of taste or smell. Any child reporting any of these will be sent home immediately. We ask that families obtain a test result as soon as possible and keep all sibling off until a negative result is received.
- Where the child, young person or staff member tests positive, the rest of their class / bubble will be informed as all those who have been in close contact with the child, will be required to isolate for 14 days.
- The person who tested positive is required to isolate for 10 days.

### Many thanks for your support and understanding

As ever, we are always here if you need anything at all. We will do all that we can to help support you.

Please keep staying alert and kindly please ensure full social distancing at all time when on or outside the school premises. Much appreciated. If you have any further questions or suggestions on how matter can be further improved, please do get in touch.

Thank you, as ever for your ongoing support.

Many thanks. Rachel Breen (Headteacher)

